

## 2011-2012

### Elementary Textbook/Materials/Supply Fee FAQ

This year, the Adams 12 Five Star Schools will collect a fee for all students in order to offset the costs of textbooks, materials, and supplies.\* This decision was made as part of the budget strategy developed in the spring by District and school leadership, parent feedback, and board approval. The decision to develop elementary fees was made based on community survey feedback indicating a strong preference to have a nominal supply fee in order to minimize the increase in class sizes resulting from our necessary budget reductions.

#### **How much are Elementary fees?**

For 2011-2012 the elementary fees will be \$45 per student.

#### **What specifically does the fee fund?**

These funds are used to help pay for textbooks or expendable supplies such as refills for the Foss Science Kits, Everyday Math journals and math manipulatives, independent reading libraries, guided reading books, textbooks and classroom consumable resources, subscriptions, LMC materials, and any other textbook or material costs the District may incur throughout the year.

#### **Does everyone have to pay the Textbook/Materials/Supply fee?**

Yes, unless a student qualifies for Free or Reduced lunch or is indigent. Students can be exempted from these fees if they produce their Free or Reduced Lunch eligibility letter to school office personnel. We are asking that families bring their eligibility letter to the school's office 30 days after registration, however, the fee is waived at anytime this documentation is presented. The Textbook/Materials/Supply fee is required from every student, unless they meet the criteria as listed above.

**Please Note: The Free or Reduced Lunch eligibility letter must be presented annually to school office personnel in order to receive the fee waiver.**

#### **How are fees being collected?**

Fees will be paid at the schools. All schools will have a credit card machine for the first six weeks of school. Fees can be collected throughout the course of the school year on a pro-rated basis. Parents will be able to view their accounts through the Parent Portal of Infinite Campus. It will keep a running balance of what they owe or have paid.

#### **Are the Textbook/Materials/Supply and Transportation fees refundable?**

No, these are non-refundable fees.

#### **What if a student enrolls during the year, does s/he still have to pay the whole amount for the Textbook/Materials/Supply fee**

Students who enroll prior to January 1 will have to pay the entire \$45.00. Students who enroll after January 1 will have to pay \$22.50 for the year. In addition, students have 30 days to produce confirmation of Free or Reduced lunch status from the date of registration in order to be exempt from paying this fee.

#### **What if a student does not pay the fee?**

If a student leaves the elementary school after fifth grade without paying the fees, there may be a delay in the student's middle school registration until payment or a payment plan is resolved. We have set a threshold at \$500.00, so if a family owes that amount at the end of the year or beyond, it will be sent to collections. These fee balances are cumulative, and accumulate throughout a student's Adams 12 academic career. Please note: We cannot withhold materials, textbooks or supplies if a parent does not pay, however, we can hold the parent to the collection policies as established by the district.

#### **Can parents pay these fees online?**

Not at this time.

\*Pursuant to C.R.S. 22-32-109(1), 22-32-109(1)(u) textbook/materials/supply fee will be waived for students who qualify for Free or Reduced lunch. The Free or Reduced lunch eligibility letter must be presented within 30 days of registration to school office personnel.